

Claverack Comprehensive Plan Committee

Minutes
Set. 22, 2005

Present: Gretchen Stearns John Lee Chuck Brassard John Blaauw
 Mike Brandon Chris Post

1. Introduction of Nan Stolzenburg and Don Meltz of Community Planning and Environmental Associates. They will serve as consultants to the committee.

2. Discussion of committee operations and organization.

- ▶ Meetings with CP&EA will be on the 4th Thursday of each month. The committee will continue to meet on the 2nd Thursday as needed.
- ▶ The committee will be vigilant in maintaining contact with the Town Board: town board attendance at committee meetings, records to town board, regular joint meetings.
- ▶ Grants: Apply for Greenway , member items, Quality Communities.
- ▶ All meetings and community workshops will be advertised as widely as possible: newspaper, web, posters
- ▶ Minutes will be approved by the committee before they are distributed publicly.
- ▶ The consultant will share materials directly to all committee members.
- ▶ The committee will recommend that the town board join a GIS sharing and distribution network. This will allow us to access the GIS information.
- ▶ A survey will be distributed. The preferred method will be by post card initially. Residents of Claverack will be given a choice of methods: internet response or paper copy. This method will substantially reduce our costs.
- ▶ CPC will utilize the web site of CP&EA. This will be accessed through the town web site.

3. Map exercise: highlights of Claverack

The CPC placed stickers on a map of Claverack identifying features of the town: parks, businesses, important buildings, water sources, hamlets, view sheds, farms, etc. This will be repeated in group workshops.

The next meeting will be Thursday, Oct. 13 with just the CPC.

The next meeting with CP&EA will be Thursday, Oct. 27.

All meetings will be at 7 pm in the town hall building on Rt 217.